



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		Desh Bhagat Pandit Chetan Dev Govt. College of Education, Faridkot
• Name of the Head of the institution		Jagdeep Singh
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Alternate phone No.		01639250031
• Mobile No:		9478219330
• Registered e-mail ID (Principal)		gcedufaridkot@gmail.com
• Alternate Email ID		gcedufaridkot@gmail.com
• Address		Desh Bhagat Pandit Chetan Dev Govt. College of Education, Opposite to Balbir School, Chahal Road, Faridkot
• City/Town		Faridkot
• State/UT		Punjab
• Pin Code		151203
2.Institutional status		
• Teacher Education/ Special Education/Physical Education:		Teacher Education

• Type of Institution	Co-education				
• Location	Urban				
• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Punjabi University, Patiala				
• Name of the IQAC Co-ordinator/Director	Dr. Kanwaldeep Singh				
• Phone No.	8289000311				
• Alternate phone No.(IQAC)	8289000311				
• Mobile (IQAC)	9463785774				
• IQAC e-mail address	gcedufaridkot@gmail.com				
• Alternate e-mail address (IQAC)	gcedufaridkot@gmail.com				
3.Website address	http://gcedufaridkot.com/				
• Web-link of the AQAR: (Previous Academic Year)	http://gcedufaridkot.com/AQAR/AQAR_2020_2021.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://gcedufaridkot.com/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B+	2.86	2004	03/05/2004	02/05/2009
6.Date of Establishment of IQAC			04/05/2005		
7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMNTT etc.					

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NA	NA	NA	Nil	NA

8. Whether composition of IQAC as per latest NAAC guidelines	Yes		
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File		
9. No. of IQAC meetings held during the year	3		
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes		
<ul style="list-style-type: none"> • (Please upload, minutes of meetings and action taken report) 	View File		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No		
<ul style="list-style-type: none"> • If yes, mention the amount 			
11. Significant contributions made by IQAC during the current year (maximum five bullets)			
Renovation of Hostel Beautification of College Campus Encouraging M.Ed. Student for field survey to learn Research Methodology. Arrangement of Clean Drinking Water. Sports Equipment's to increase the fitness of the students.			
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).			
Plan of Action	Achievements/Outcomes		
To make the Campus Clean & Green.	Campus Made Beautiful with new plantation.		
To improve the mental health of Students	Webinar was organized by Prof. Sandeep Singh		

13. Whether the AQAR was placed before statutory body?	No				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <tr> <td>Name of the statutory body</td> <td>Date of meeting(s)</td> </tr> <tr> <td>Nil</td> <td>Nil</td> </tr> </table>		Name of the statutory body	Date of meeting(s)	Nil	Nil
Name of the statutory body	Date of meeting(s)				
Nil	Nil				
14. Whether institutional data submitted to AISHE					
<table border="1"> <tr> <td>Year</td> <td>Date of Submission</td> </tr> <tr> <td>2020-21</td> <td>13/01/2022</td> </tr> </table>		Year	Date of Submission	2020-21	13/01/2022
Year	Date of Submission				
2020-21	13/01/2022				
15. Multidisciplinary / interdisciplinary					
<p>Institution is running: -</p> <ol style="list-style-type: none"> Certificate and Diploma Course in Sanskrit Certificate Course in Office Automation and E- Governance <p>Certificate Course in Creative Writing and Content Development</p>					
16. Academic bank of credits (ABC):					
<p>Academic bank of credits (ABC) helps:-</p> <ul style="list-style-type: none"> To promote student-centric education Focus on learner-friendly teaching approaches Implement an inter-disciplinary approach Allow students to learn the best courses of their interest Enable students to learn at their own pace <p>Prof. Sandeep Singh provided detailed information about Academic bank of Credits and How to get registered on abc.gov.in.</p> <p>Students have been provided link to get registered on academic Bank of credits (ABC).</p>					
17. Skill development:					
<p>Students are going for Internship in various schools to learn teaching skills.</p>					

Use of Gained knowledge and skills by the teacher trainees: The knowledge gained and skills acquired by the trainee-teachers are used in the classroom situations during practice teaching. In this way, the teacher trainees get an opportunity to apply the required knowledge and skills. Besides this, the teacher trainees observe the schools during the practice teaching.

- Organizing Morning Assembly, Various social and cultural programs.
- Celebrating days of national, international and social importance such as Republic Day, Independence Day, Teachers Day, Youth Festival, Science Day etc.
- Developing effective communicating skills
- Seminars
- Organizing Extension Lectures

Teaching skills through micro-teaching.

- Skill of introducing the lesson.
- Skill of explanation
- Skill of questioning
- Skill of reinforcement
- Skill of Stimulus Variation
- Skill of blackboard writing

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Students are provided knowledge of India Art and Festivals in subject in Art in Education. Preservation and promotion of languages is target of college in future.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The focus on outcomes creates a clear expectation of what needs to be accomplished by the end of the course. Students will understand what is expected of them and teachers will know what they need to teach during the course.

With a clear sense of what needs to be accomplished, Teachers will be able to structure their lessons around the student's needs. OBE does not specify a specific method of instruction, leaving Teachers free to teach their students using any method. Teachers will also be able to recognize diversity among students by using various teaching and assessment techniques during their class. OBE is meant to be a student-cantered learning model. Teachers are meant to guide and help the students understand the material in any way necessary,

study guides, and group work are some of the methods Teachers can use to facilitate students learning.

On an institutional level, institutions can compare themselves, by checking to see what outcomes they have in common, and find places where they may need improvement, based on the achievement of outcomes at other institutions. The ability to compare easily across institutions allows students to move between institutions with relative ease. The institutions can compare outcomes to determine what credits to award the student.

Student involvement in the classroom is a key part of OBE. Students are expected to do their own learning, so that they gain a full understanding of the material. Increased student involvement allows students to feel responsible for their own learning, and they should learn more through this individual learning.

Institution provides guidance to students to prepare for PSTET, CTET and NET, and Student have been employed in various Govt. and Private Schools & Colleges.

All the students are registered on Ghar Ghar Rojgar Yojana.

20.Distance education/online education:

NIL

Extended Profile

1.Student

2.1	216
Number of students on roll during the year	

File Description	Documents
Data Template	View File

2.2	300
Number of seats sanctioned during the year	

File Description	Documents
Data Template	View File

2.3	48
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Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
File Description	Documents
Data Template	View File
2.4	115
Number of outgoing / final year students during the year:	
File Description	Documents
Data Template	No File Uploaded
2.5	116
Number of graduating students during the year	
File Description	Documents
Data Template	View File
2.6	216
Number of students enrolled during the year	
File Description	Documents
Data Template	View File
2.Institution	
4.1	1628599
Total expenditure, excluding salary, during the year (INR in Lakhs):	
4.2	10
Total number of computers on campus for academic purposes	
3.Teacher	
5.1	10
Number of full-time teachers during the year:	

File Description	Documents
Data Template	View File
Data Template	No File Uploaded

5.2	15
Number of sanctioned posts for the year:	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Planning

1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words

- Talent Hunt Programme is organized to assess the skills/ potential of students in different co-curricular activities like poetic recitation, literary activities, debate, dance, music, skit, play, mime, quiz competition, painting, singing, rangoli, mehendi, pakhi designing, rope making, peerhi making, toy making, knitting, embroidery etc.
- Organizing Morning Assembly, Various social and cultural programs.
- Celebrating days of national, international and social importance such as Republic Day, Independence Day, Teachers Day, Youth Festival, Science Day etc.
- Maintaining greenery at the campus, student-teachers are motivated to plant trees and flowering plants.
- Developing effective communicating skills.
- Seminars
- Organizing Extension Lectures
- Faculty refers lots of Reference books and browse the internet to teach the students and to impart extra knowledge and skills related to diversity.
- They use ICT technique to make the lecture motivating.
- Students are advised on learning processes time- to- time.
- Students are also advised and guided to prepare for competitive examinations.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	No File Uploaded
Plan developed for the academic year	No File Uploaded
Plans for mid- course correction wherever needed for the academic year	No File Uploaded
Any other relevant information	View File

1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni

C. Any 3 of the above

File Description	Documents
Data as per Data Template	No File Uploaded
List of persons who participated in the process of in-house curriculum planning	View File
Meeting notice and minutes of the meeting for in-house curriculum planning	No File Uploaded
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	No File Uploaded
Any other relevant information	No File Uploaded

1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and

B. Any 3 of the Above

**students through Website of the Institution
Prospectus Student induction programme
Orientation programme for teachers**

File Description	Documents
Data as per Data Template	No File Uploaded
URL to the page on website where the PLOs and CLOs are listed	Nil
Prospectus for the academic year	View File
Report and photographs with caption and date of student induction programmes	No File Uploaded
Report and photographs with caption and date of teacher orientation programmes	View File
Any other relevant information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available

1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year

1

File Description	Documents
Data as per Data Template	No File Uploaded
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	No File Uploaded
Academic calendar showing time allotted for optional / electives / pedagogy courses	No File Uploaded
Any other relevant information	Nil

1.2.2 - Number of value-added courses offered during the year

3

1.2.2.1 - Number of value-added courses offered during the year

3

File Description	Documents
Data as per Data Template	No File Uploaded
Brochure and Course content along with CLOs of value-added courses	No File Uploaded
Any other relevant information	View File

1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

81

1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

81

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	View File
Course completion certificates	No File Uploaded
Any other relevant information	No File Uploaded

1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance

One of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	No File Uploaded
Document showing teachers' mentoring and assistance to students to avail of self-study courses	No File Uploaded
Any other relevant information	View File

1.2.5 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

00

1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

01

File Description	Documents
Data as per Data Template	No File Uploaded
Certificates / evidences for completing the self-study course(s)	No File Uploaded
List of students enrolled and completed in self study course(s)	No File Uploaded
Any other relevant information	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

Use of Gained knowledge and skills by the teacher trainees: The

knowledge gained and skills acquired by the trainee-teachers are used in the classroom situations during practice teaching. In this way, the teacher trainees get an opportunity to apply the required knowledge and skills. Besides this, the teacher trainees observe the schools during the practice teaching.

Organizing Morning Assembly, Various social and cultural programs.

Celebrating days of national, international and social importance such as Republic Day, Independence Day, Teachers Day, Youth Festival, Science Day etc.

For preparing teaching aids : The student teachers prepare slides related to the curriculum, which is to be transacted in the classroom.

For Developing Lesson Plans : Most of the students' teachers adopt ICT in their practice teaching. The student teachers prepare two lesson plans in their respective teaching methodology during real classroom teaching

File Description	Documents
List of activities conducted in support of each of the above	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded
Photographs indicating the participation of students, if any	View File

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations International and comparative perspective

Most of the B.Ed. curriculum is focused on understanding the role of diversity and equity in teaching learning process. In addition to the core subjects and the elective subject offered in the emerging areas for improving the teaching learning process, the College introduces various ways to understand the role of diversity and equity in teaching learning process, such as -:

- Co-curricular activities
- Seminars, workshops and training programme
- Extension lectures, provision for work experience
- They are also given challenging assignments
- Observation and discussion of demonstration lessons
- The college passes on latest information published by various government and non- government agencies like NCERT, CBSE, State Board, NCTE, etc. relevant documents are procured or downloaded from internet.
- The College has developed rapport with the schools in which teaching practice is carried out. The college and Head of Schools share information during the meetings.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	View File
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

Peer Teaching:

- Assigning them seminars and suggesting them references to study for preparation of seminars. They resort to extra self-reading, leading to active learning. They present the seminars before their class-fellows. That is a good example of peer teaching.
- Peer observation and discussions are also conducted.

The following coreteaching skills are practices by the students in simulated settings-

1. Skill of Introducing a Lesson.
2. Skill of explanation
3. Skill of questioning
4. Skill of reinforcement
5. Skill of illustration with example

6. Skill of blackboard writing
7. Skill of Stimulus variation

Practice Teaching:

Before the practice, the teacher trainees have to write lesson plans and for that purpose they have to do a lot of preparation. The lesson plans are first finalized by the subject teacher and then they go for practice teaching which is real teaching in the classroom situations. The teacher trainee use teaching aids and for the preparation of the teaching aids they make much efforts. For all these activities the teacher trainee become active and get involved bodily and mentally

Practicum:

Each student is required to do the following practical's in the college:

- Community work (Interaction with community is conducted under the supervision of the subject teacher).
- Administration and Interpretation of personality test.
- Action Research.
- Maintenance of Attendance.
- Preparation of case-study and Black-board writing etc.
- Various co-curricular activities are arranged by the college to draw out the best from the individual and to give proper direction and platform for internship and role-playing.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	View File

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI

Three of the above

File Description	Documents
Sample filled-in feedback forms of the stake holders	No File Uploaded
Any other relevant information	View File

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following

Feedback collected

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	No File Uploaded
Action taken report of the institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

216

2.1.1.1 - Number of students enrolled during the year

216

File Description	Documents
Data as per Data Template	No File Uploaded
Document relating to sanction of intake from university	View File
Approval letter of NCTE for intake of all programs	View File
Approved admission list year-wise/ program-wise	View File
Any other relevant information	No File Uploaded

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

129

2.1.2.1 - Number of students enrolled from the reserved categories during the year

129

File Description	Documents
Data as per Data Template	View File
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	View File
Final admission list published by the HEI	No File Uploaded
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	No File Uploaded
Any other relevant information	No File Uploaded

2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

1

2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

1

File Description	Documents
Data as per Data Template	View File
Certificate of EWS and Divyangjan	View File
List of students enrolled from EWS and Divyangjan	View File
Any other relevant information	No File Uploaded

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

Different methods of teaching are adopted by the teachers to satisfy the different needs of the learners:-

- Promoting Self Learning Approach:
 - Students are encouraged to utilize the internet facility to the maximum to gain knowledge regarding their subjects.
 - They are encouraged to know their topics before hand .
- Internship Approach to practice learning:
 - During internship in teaching, student-teachers participate in school programs and make a brief study of all the aspects of the school in which they have their teaching practice.
 - Student-teachers also organize programs in the school.
 - Seminar Method of Teaching: The students are given some topics and the references including the internet web sites and journals. The seminar papers are corrected and the students present the paper in the class.
 - Quiz Program: Quiz programs in the subject and allied subjects beyond curriculum are conducted.
 - Co Curriculum Activities: Formation of association in each subject area and inviting guest lecturers.
 - Cultural Activities: By conducting these programs, the students are having knowledge in organizing various functions and develop leadership qualities.
 - Personality development: Guests are invited on the particular occasions to share their views and which help in personality development of Students.

File Description	Documents
Documentary evidence in support of the claim	View File
Documents showing the performance of students at the entry level	No File Uploaded
Any other relevant information	No File Uploaded

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring

Four/Three of the above

Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs	
File Description	Documents
Data as per Data Template	No File Uploaded
Relevant documents highlighting the activities to address the student diversities	No File Uploaded
Reports with seal and signature of Principal	No File Uploaded
Photographs with caption and date, if any	No File Uploaded
Any other relevant information	View File
2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity	Two of the above
File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	No File Uploaded
Reports with seal and signature of the Principal	No File Uploaded
Photographs with caption and date	No File Uploaded
Any other relevant information	View File
2.2.4 - Student-Mentor ratio for the academic year	
1:12	
2.2.4.1 - Number of mentors in the Institution	

10

File Description	Documents
Data as per Data Template	No File Uploaded
Relevant documents of mentor-mentee activities with seal and signature of the Principal	View File
Any other relevant information	View File

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

Library:

- The students are motivated and encouraged to use library and refer to the available books.
- Internet access is always available for the students. Students are encouraged to surf the internet as accessing internet makes them self- seekers of knowledge.
- Sufficient number of reference books are available.

Individual& Group Projects:

- Some individual and group projects are distributed to develop the feeling of tolerance, co-operation, brotherhood and socialization of the pupil-teacher.
- In every teaching paper, the teacher assigns one project to the students for more interaction with the peer group.
- Students are trained in skills required for Power point presentations, OHP operation, Transparencies etc.
- Institution provides the facility of Multimedia Projector, OHPs, Models, Charts, LCD Projector etc. to the student teachers to train them in the era of new technologies.
- Faculty members and the Student Teachers are actively engaged in using these technologies. Student-teachers are well to use modern technological equipment like computers, OHP, LCD projector etc. to make teaching-learning process more effective.
- In this training, they are taught about how to prepare, handle

and use various kinds of teaching aids and modern technological equipment. Student-teachers are encouraged to use various ICT devices in their practice teaching lesson.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	View File
Any other relevant information	No File Uploaded

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

00

File Description	Documents
Data as per Data Template	No File Uploaded
Link to LMS	Nil
Any other relevant information	No File Uploaded

2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

100

File Description	Documents
Data as per Data Template	No File Uploaded
Programme wise list of students using ICT support	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Landing page of the Gateway to the LMS used	No File Uploaded
Any other relevant information	View File

2.3.4 - ICT support is used by students in various learning situations such as

Three of the above

**Understanding theory courses Practice
teaching Internship Out of class room
activities Biomechanical and Kinesiological
activities Field sports**

File Description	Documents
Data as per Data Template	No File Uploaded
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	No File Uploaded
Geo-tagged photographs wherever applicable	No File Uploaded
Link of resources used	Nil
Any other relevant information	View File

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

On an average, the ratio of student teachers in identified practice school is about 1:12 per group keeping in mind number of teacher educators and availability of schools.

Nearly 10 to 14 students are supervised and guided by one teacher educator during teaching practice in a school.

The basis for deciding this ratio is the strength of students in the practice

teaching schools, medium of instructions, availability of subject, distance from student-teachers' residence and availability of Teachers/Faculty members for making comprehensive observation of the lessons to be delivered by the student teachers, as well as the smooth management of the process. Secure environment and availability of the teaching subject remains the prime criterion.

Feedback is provided to the student teachers each day. The teacher educators

record their remarks/observations/suggestions on the lesson taught

on the spot

on the lesson plan book itself. It is followed by discussion after the lesson is

over.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global

Four of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Documentary evidence in support of the selected response/s	View File
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	No File Uploaded
Any other relevant information	No File Uploaded

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

The College encourages the use of the technology in its day-to-day functions including delivery of lessons. It encourages the faculty members to use ICT in their teaching-learning process. The material required to be used are provided beforehand.

Faculty members use computers for browsing the internet which help them in preparing their instructions and in providing latest information.

Digital learning material is developed by teachers to improve learning outcome.

Evaluation is done by teachers regularly.

Special presentations are made in seminar hall with the help of LCD.

- Latest teaching-learning trend are incorporated
- Diversity is honoured in teaching learning processes.
- Faculty empowerment activities are promoted.
- Peer teaching, team teaching and group teaching is promoted
- The skill of role play, dramatization etc. is used to make teaching learning process active
- Learning by doing is promoted.
- Internship is organised well.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)

All of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Documentary evidence in support of the selected response/s	No File Uploaded
Reports of activities with video graphic support wherever possibl	View File
Any other relevant information	View File

<p>2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement</p>	<p>Six/Seven of the above</p>												
<table> <tr> <th data-bbox="86 857 552 925">File Description</th><th data-bbox="552 857 1477 925">Documents</th></tr> <tr> <td data-bbox="86 925 552 992">Data as per Data Template</td><td data-bbox="552 925 1477 992">No File Uploaded</td></tr> <tr> <td data-bbox="86 992 552 1093">Reports and photographs / videos of the activities</td><td data-bbox="552 992 1477 1093">View File</td></tr> <tr> <td data-bbox="86 1093 552 1238">Attendance sheets of the workshops / activities with seal and signature of the Principal</td><td data-bbox="552 1093 1477 1238">No File Uploaded</td></tr> <tr> <td data-bbox="86 1238 552 1339">Documentary evidence in support of each selected activity</td><td data-bbox="552 1238 1477 1339">View File</td></tr> <tr> <td data-bbox="86 1339 552 1406">Any other relevant information</td><td data-bbox="552 1339 1477 1406">No File Uploaded</td></tr> </table>	File Description	Documents	Data as per Data Template	No File Uploaded	Reports and photographs / videos of the activities	View File	Attendance sheets of the workshops / activities with seal and signature of the Principal	No File Uploaded	Documentary evidence in support of each selected activity	View File	Any other relevant information	No File Uploaded	<p>Three of the above</p>
File Description	Documents												
Data as per Data Template	No File Uploaded												
Reports and photographs / videos of the activities	View File												
Attendance sheets of the workshops / activities with seal and signature of the Principal	No File Uploaded												
Documentary evidence in support of each selected activity	View File												
Any other relevant information	No File Uploaded												
<p>2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as ‘anchor’, ‘discussant’ or ‘rapporteur’ Classroom teaching learning situations along with teacher and peer feedback</p>													

File Description	Documents
Data as per Data Template	No File Uploaded
Details of the activities carried out during the academic year in respect of each response indicated	No File Uploaded
Any other relevant information	View File

2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales	Three of the above
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File Description	Documents
Data as per Data Template	No File Uploaded
Samples prepared by students for each indicated assessment tool	No File Uploaded
Documents showing the different activities for evolving indicated assessment tools	No File Uploaded
Any other relevant information	View File

2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/ developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations	Four of the above
--	-------------------

File Description	Documents
Data as per Data Template	No File Uploaded
Documentary evidence in support of each response selected	No File Uploaded
Sample evidence showing the tasks carried out for each of the selected response	No File Uploaded
Any other relevant information	View File

2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution of community related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event	Two of the above
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File Description	Documents
Data as per Data Template	No File Uploaded
Documentary evidence showing the activities carried out for each of the selected response	No File Uploaded
Report of the events organized	No File Uploaded
Photographs with caption and date, wherever possible	No File Uploaded
Any other relevant information	View File

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study	Two of the above
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File Description	Documents
Data as per Data Template	No File Uploaded
Samples of assessed assignments for theory courses of different programmes	No File Uploaded
Any other relevant information	View File

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

- The college adopts 5 to 10 schools for teaching practice. Each student is asked to bring teaching aids related to the lesson. The college has charts, models, working models, computes, science apparatus, LCD projectors, OHP, Chalk boards, white boards, Science Lab, Psychological Lab, Computer Lab, Language Lab and work experience Lab.
- Before sending them to schools, the teacher educators deliver model lessons. There are discussion lessons which are thoroughly supervised by teachers and feedback is given in the form of discussion.
- Students are also given instructions regarding how to respect the individuality of the students and pay attention to their diverse needs.
- Our students remain in the school during working hours and take part in all the activities of school. They also teach adjustment periods along with the assigned classes. In-fact all the days of Teaching Practice are Block teaching/ internship for our students.
- The internship plans are developed in partnership with practice teaching schools, with effective involvement of the school staff, and mentor teachers.
- Besides different activities, the student teacher has to teach and prepare 40 lesson plans in each subject (80 lessons in two subjects) during internship.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

99

File Description	Documents
Data as per Data Template	View File
Plan of teacher engagement in school internship	View File
Any other relevant information	No File Uploaded

**2.4.10 - Nature of internee engagement during internship consists of Classroom teaching
Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests
Organizing academic and cultural events
Maintaining documents Administrative responsibilities- experience/exposure
Preparation of progress reports**

Five/Six of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Sample copies for each of selected activities claimed	No File Uploaded
School-wise internship reports showing student engagement in activities claimed	View File
Wherever the documents are in regional language, provide English translated version	No File Uploaded
Any other relevant information	No File Uploaded

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

- Students are also given instructions regarding how to respect the individuality of the students and pay attention to their diverse needs.
- In schools, the students deliver 2 lessons in a day, one

lesson in one teaching subject. Lessons are observed by the teacher educators or the school teachers.

- Feedback is given immediately after the period. Mainly verbal instructions are given, keeping in view that the aim of feedback is to suggest and improve.
- Only a few points are written and most of the feedback is explained verbally so that the students are receptive to it and do not over react.
- Teachers of concerned schools also observe the lessons. The school teachers are encouraged to give suggestions for improvement.
- More feedback comes in the form of discussion with the peer supervisors/observers which is done soon after the lesson is finished.
- Detailed feedback is also provided in the college collectively on subsequent days.

File Description	Documents
Documentary evidence in support of the response	View File
Any other relevant information	No File Uploaded

2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)

Three of the above

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	No File Uploaded
Two filled in sample observation formats for each of the claimed assessors	View File
Any other relevant information	View File

2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation

Three of the above

process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	No File Uploaded
Five filled in formats for each of the aspects claimed	No File Uploaded
Any other relevant information	View File

2.5 - Teacher Profile and Quality

2.5.1 - Number of fulltime teachers against sanctioned posts during the year

15

File Description	Documents
Data as per Data Template	No File Uploaded
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	View File
English translation of sanction letter, if it is in regional language	No File Uploaded
Any other relevant information	No File Uploaded

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

2

File Description	Documents
Data as per Data Template	No File Uploaded
Certificates of Doctoral Degree (Ph.D) of the faculty	View File
Any other relevant information	No File Uploaded

2.5.3 - Number of teaching experience of full time teachers for the during the year

10

2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

10

File Description	Documents
Copy of the appointment letters of the fulltime teachers	No File Uploaded
Any other relevant information	View File

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1. In house discussions on current developments and issues in education 2. Share information with colleagues and with other institutions on policies and regulations

The teacher educators are asked to study the topics in more than one book and in books of higher classes also

Impact of the practice

The teacher educators teach in interactive way while using multimedia and new technology. This led to increase in confidence level of the teacher educators and pupil teachers in teaching with interactive methods.

Resources required

The college has the requisite resources, viz, the expertise, infrastructure like Psychology lab, computer lab, laptops, OHP's and LCD projector in addition to a large number of teaching aids like charts, models and transparencies.

File Description	Documents
Documentary evidence to support the claim	No File Uploaded
Any other relevant information	No File Uploaded

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

The evaluation process at the college is continuous and comprehensive. The student-teachers are assessed formally as well as

informally.

Formal assessment:

Formal assessment of the student-teachers is done through the internal examinations (House Tests) twice in an academic year. In addition to it, college conduct class-tests, written and oral. It facilitates learning and its promotion, diagnosis of learning problems and treatments.

- The Theory part is assessed internally as well as externally through Year-end Examination.
- Besides, students undertake projects, do survey, maintain practical files, and

make assignments for meeting requirements of internal assessment.

- Each Theory part is assessed internally (20%), and externally (80%) through Year-end Examination.
- Practice teaching is assessed internally (40%) and through External Assessment (60%).
- The Work Experience Programme is likewise assessed internally (40% marks) and externally (60%).
- Informal assessment:
- Student-teachers are evaluated through their communication in the classrooms, their involvement in the teaching-learning process, etc. Participation in the co-curricular activities and over all behaviour.
- Assessment is also done through submission of assignments.
- Classroom interaction by teachers in the form of question answer, seminars, discussions, presentations on curriculum subject matter also form basis of assessment.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound;

Three of the above

Institution adopts the following in internal evaluation
Display of internal assessment marks before the term end examination
Timely feedback on individual/group performance
Provision of improvement opportunities
Access to tutorial/remedial support
Provision of answering bilingually

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	View File
Annual Institutional plan of action for internal evaluation	No File Uploaded
Details of provisions for improvement and bi-lingual answering	No File Uploaded
Documentary evidence for remedial support provided	No File Uploaded
Any other relevant information	No File Uploaded

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

Nil

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

Informal assessment :

- Student-teachers are evaluated through their communication in the classrooms, their involvement in the teaching-learning process, etc. Participation in the co-curricular activities and over all behaviour.
- Assessment is also done through submission of assignments.

- Classroom interaction by teachers in the form of question answer, seminars, discussions, presentations on curriculum subject matter also form basis of assessment.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

After completion of Teacher Education programme the pupil teachers will be able to:

Develop ten key competencies as identified by National Council of Teacher Education (NCTE).

Attain harmonious development of their personality.

Analyse curriculum and select appropriate teaching strategies according to their needs.

Compete at the global level through the use of interdisciplinary knowledge.

Engage themselves in the process of self-directed learning through the use of innovative practices.

Apply teaching skills and methodology to deal with classroom problems.

Empower themselves with the subject content and pedagogy.

Expand their horizon of knowledge by integrating technology in the process of planning and transaction of curriculum.

Comprehend the characteristics, needs and strategies of dealing with diverse learners in an inclusive environment.

Develop various life skills needed for successful survival in society.

Contribute to the community service programme.

Seek better employment and generate resources for the economy.

Become reflective learners with an insight for human welfare.

Show their concerns towards the emerging issues in the current environment.

Establish a link between theory and practice

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	View File

2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	View File
Result sheet for each year received from the Affiliating University	No File Uploaded
Certified report from the Head of the Institution indicating pass percentage of students program-wise	No File Uploaded
Any other relevant information	No File Uploaded

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

B.Ed. Students are taught with suitable strategies to achieve educational objectives related with the course. B.Ed. Students appear in Teacher Eligibility Test to able to join as teacher in various Govt. & Private Schools.

M.Ed. Students are given exposure by sending them to various schools, Colleges and universities to learn research methodology. So that in future they pursue career as research scholar as well as lecturer.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	View File
Any other relevant information	View File

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

116

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	View File
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	View File
Any other relevant information	No File Uploaded

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

The teaching-learning process is actually student-centred. Various activities are adopted like:-

- They are also encouraged to know the subject beforehand which will help them to understand the subject better and inculcate the habit of life-long reading, learning and management skills.
- The assessment and evaluation outcomes are used in improving performance of the students and curriculum transaction.
- The students found to be poor performers are encouraged and extra classes are conducted to let them overcome their deficiencies.
- As the evaluation approach in the college is comprehensive and continuous involving scholastic as well as non-scholastic dimensions. The students get to know what they are expected to

do and how.

- The evaluation outcomes or results are continuously communicated using formal as well as non-formal methods of communication. For example, students' evaluation outcomes are provided to them through the remarks given to them in ms of marks and observations on their lesson plan files.
- Students are personally called by the teacher educator to talk about their performance.

File Description	Documents
Documentary evidence in respect to claim	View File
Any other relevant information	No File Uploaded

2.8 - Student Satisfaction Survey

2.8.1 - Online student satisfaction survey regarding teaching learning process

Nil

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

00

File Description	Documents
Data as per Data Template	No File Uploaded
Sanction letter from the funding agency	No File Uploaded
Any other relevant information	No File Uploaded

3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

00

File Description	Documents
Sanction letter from the funding agency	No File Uploaded
Income Expenditure statements highlighting the research grants received certified by the auditor	No File Uploaded
Any other relevant information	No File Uploaded
3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research	
	One of the above
File Description	Documents
Data as per Data Template	No File Uploaded
Institutional Policy document detailing scheme of incentives	No File Uploaded
Sanction letters of award of incentives	No File Uploaded
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	No File Uploaded
Documentary evidence for each of the claims	No File Uploaded
Any other relevant information	View File
3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports	
	Two of the above

File Description	Documents
Documentary evidences in support of the claims	No File Uploaded
Details of reports highlighting the claims made by the institution	No File Uploaded
Reports of innovations tried out and ideas incubated	No File Uploaded
Copyrights or patents filed	No File Uploaded
Any other relevant information	View File

3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

00

File Description	Documents
Data as per Data Template	No File Uploaded
First page of the article/journals with seal and signature of the Principal	No File Uploaded
E-copies of outer jacket/contents page of the journals in which articles are published	No File Uploaded
Any other relevant information	No File Uploaded

3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

00

File Description	Documents
Data as per Data Template	No File Uploaded
• First page of the published book/chapter with seal and signature of the Principal	No File Uploaded
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	No File Uploaded
Any other relevant information	No File Uploaded

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during the year

3.3.1.1 - Total number of outreach activities organized by the institution during the year

3

File Description	Documents
Data as per Data Template	No File Uploaded
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	View File
Any other relevant information	View File

3.3.2 - Number of students participating in outreach activities organized by the institution during the year

3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

100

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	View File
Report of each outreach activity with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

100

3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

100

File Description	Documents
Data as per Data Template	No File Uploaded
Documentary evidence in support of the claim along with photographs with caption and date	View File
Any other relevant information	No File Uploaded

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

- The community interacts with college through alumni. Community members are invited as guests on occasions and events.
- The Community lends active support while students carry on their extension activities in the surrounding localities.
- People from different fields of specialization like doctors ,lawyers, bank managers, women activists etc. from the community are invited to deliver talks and extension lectures in the College.
- We have close relation with the schools where we send our teacher trainees for practice .Similarly we are closely related with the B.Ed colleges of Faridkotcity.

- During Teaching Practice programmes, exposure to school community is given to students who share various experiences which could help a lot in enhancing their efficiency and utility.
- The College School networking definitely helps in future for the placements of the college students after completion of B.Ed. programme. Students are offered jobs through School networking as school principals and teachers are invited to college to act as chief guests and judges.

File Description	Documents
Relevant documentary evidence for the claim	No File Uploaded
Report of each outreach activity signed by the Principal	No File Uploaded
Any other relevant information	View File

3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

13

File Description	Documents
Data as per Data Template	No File Uploaded
Appropriate certificates from the awarding agency	No File Uploaded
Any other relevant information	View File

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

6

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

6

File Description	Documents
Data as per Data Template	No File Uploaded
List of teachers/students benefited by linkage – exchange and research	No File Uploaded
Report of each linkage along with videos/photographs	View File
Any other relevant information	View File

3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

00

File Description	Documents
Data as per Data Template	No File Uploaded
Copies of the MoU's with institution / industry/ corporate houses	No File Uploaded
Any other relevant information	No File Uploaded

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges

Three/Four of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Report of each activities with seal and signature of the Principal	No File Uploaded
Any other relevant information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

To meet the need for augmenting the infrastructure to keep pace with the academic growth, an immediate need is prioritized. The Institution has physical infrasturcture as per NCTE Norms.

The infrastructural facilities available in the Institution are as follows:

- Well equipped, spacious, airy and bright classrooms as well as laboratories.
- College office is equipped with computer and laser printer, scanner and internet facility
- 24 hours free internet facility is available in the library, reading room as well as in the office
- Availability of photocopier machine in the library
- Every year renovation and repainting work is done as the need arises
- Every year the college purchases library books and other infrastructure as per the needs of the college. The decisions for augmenting the infrastructure are taken by the IQAC and the College Council
- The institution has Physical Infrastructure as per NCTE Norms.It is enough not only to run but also enhance the education programme efficiently.Building and some infrastructure is above NCTE norms.
- The college is spread over 03.75ACRES (total area)..

File Description	Documents
List of physical facilities available for teaching learning	No File Uploaded
Geo-tagged photographs	No File Uploaded
Any other relevant information	View File

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

4

File Description	Documents
Data as per Data Template	No File Uploaded
Geo-tagged photographs	No File Uploaded
Link to relevant page on the Institutional website	http://gcedufaridkot.com/
Any other relevant information	View File

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

10.96

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	No File Uploaded
Any other relevant information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

Yes, our library is computerized. Library books are issued and returned by the use of computer. All the books have been entered into the computer. Software is prepared to store Accession No. of Books, individual book ID, its location, author and title etc. The location of the book hence is identified easily.

- The college library is partially automated.
- It has computer and internet facility.
- The library has appropriate working hours.
- The generator facility is extended to library.
- Library is well maintained, neat and clean.
- Students can get 02 books from library for 07 days.
- The college library opens from 9:00 am to 3:40 pm on every

working day from Monday to Saturday except the Sundays and other declared holidays.

- Opening Hours: 9:00 am to 3:40 pm.
- The Library provides varied and up to date resources that support its mission and fulfil the needs of its users. Resources are provided in a variety of formats, including print or hard copy, online, electronic images or text and other media.
- The College library has the quantity of resources as prescribed by government, NCTE and affiliating University. The collection of the college library answers the standard requirements, for maintaining the quality of the resources.

File Description	Documents
Bill for augmentation of library signed by the Principal	No File Uploaded
Web-link to library facilities, if available	http://lib.gcedufaridkot.com/index.aspx
Any other relevant information	No File Uploaded

4.2.2 - Institution has remote access to library resources which students and teachers use frequently
Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

Our Library is computerized. we can access to library Resources with the help of KOHA App. All the books have been entered into the computer. Software is prepared to store Accession No. of Books, individual book ID, its location, author and title etc. The location of the book hence is identified easily. A library committee selects and recommend the books for Library and the books are purchased for library after getting approval of the principal. The College library has the quantity of resources as prescribed by government, NCTE and affiliating University. The collection of the college library answers the standard requirements, for maintaining the quality of the resources

File Description	Documents
Landing page of the remote access webpage	No File Uploaded
Details of users and details of visits/downloads	View File
Any other relevant information	No File Uploaded

4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases

One of the above

File Description	Documents
Data as per Data template	No File Uploaded
Receipts of subscription /membership to e-resources	No File Uploaded
E-copy of the letter of subscription /member ship in the name of institution	No File Uploaded
Any other relevant information	No File Uploaded

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

00

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	No File Uploaded
Any other relevant information	No File Uploaded

4.2.5 - Per day usage of library by teachers and students during the academic year

4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year

100

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	View File
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	Nil
Any other relevant information	View File

4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College

Two of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Any other relevant information	No File Uploaded

4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

- Institution has computer Lab with internet Wi-Fi connectivity, staff and students uses computer lab, audio visual, other media in teaching learning process. Students are encouraged to make use of Computers and audio visual aids for the preparing Lesson plan for their examination.
- Student teachers are encouraged to prepare lesson plans by taking the help of computers.

- There is an audio-visual room in the college. Seminars are conducted with power point presentations. Apart from power point presentations, OHPs and Multimedia Projectors are also used for teaching learning process. Internet connectivity is available during the working hours.
- CDs are available in the library, which contains the topics related to the syllabus. The students can get them issued and make a copy for future use. This also helps to reduce the wastage of paper.
- New technologies are used by teachers for teaching in the class. Institution has its AV room. OHPs are very frequently used by staff and students.
- The institution organises workshop to teach how to prepare and use Power point presentations and uses of technological equipment/ practices.
- Teachers and students demonstrate well developed skills with technology.
- Teachers develop new instructional material for students. Teachers facilitate the construction of learning material by students.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	No File Uploaded
Any other relevant information	View File

4.3.2 - Student – Computer ratio during the academic year

20:1

File Description	Documents
Data as per data template	No File Uploaded
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	No File Uploaded
Any other relevant information	No File Uploaded

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:

D. 50 MBPS - 250MBPS

File Description	Documents
Receipt for connection indicating bandwidth	No File Uploaded
Bill for any one month during the academic year indicating internet connection plan, speed and bandwidth	No File Uploaded
Any other relevant Information	No File Uploaded

4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit

One of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Link to videos of the e-content development facilities	Nil
List the equipment purchased for claimed facilities along with the relevant bills	No File Uploaded
Link to the e-content developed by the faculty of the institution	Nil
Any other relevant information	No File Uploaded

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

16.28

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	No File Uploaded
Any other relevant information	No File Uploaded

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. are in place. Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

The Teacher Educators keep pace with recent developmental trends in education and the increasing range of students' behavioural tendencies and needs by attending workshops, seminars, reading journals, surfing internet and transfer this information to student-teachers through orientation and workshops.

- Organizing remedial and enrichment programs by using programmed learning, computer assisted instructions, power point presentation, creative writing skills, smart classroom etc.
- Student-teachers are familiarized with individual differences and trained in the ways to handle these differences.
- Student-teachers are trained to use different skills for introducing and developing their lessons.
- The student-teachers utilize education technology in order to build variety, improve efficiency and effectiveness of their teaching for all. They use OHP, computers, LCD and other audio-visual teaching aids for attending to the diverse learning needs.
- Performing special responsibilities like organizing co-curricular activities, sports day, celebration of national and religious festivals, birth anniversaries of great personalities etc.
- Maintenance of attendance registers.

File Description	Documents
Appropriate link(s) on the institutional website	http://gcedufaridkot.com/Library.aspx#
Any other relevant information	No File Uploaded

STUDENT SUPPORT AND PROGRESSION													
5.1 - Student Support													
5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning	One/Two of the above												
<table> <tr> <th>File Description</th><th>Documents</th></tr> <tr> <td>Data as per Data Template</td><td>No File Uploaded</td></tr> <tr> <td>Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal</td><td>No File Uploaded</td></tr> <tr> <td>Sample feedback sheets from the students participating in each of the initiative</td><td>No File Uploaded</td></tr> <tr> <td>Photographs with date and caption for each initiative</td><td>View File</td></tr> <tr> <td>Any other relevant information</td><td>No File Uploaded</td></tr> </table>	File Description	Documents	Data as per Data Template	No File Uploaded	Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	No File Uploaded	Sample feedback sheets from the students participating in each of the initiative	No File Uploaded	Photographs with date and caption for each initiative	View File	Any other relevant information	No File Uploaded	
File Description	Documents												
Data as per Data Template	No File Uploaded												
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	No File Uploaded												
Sample feedback sheets from the students participating in each of the initiative	No File Uploaded												
Photographs with date and caption for each initiative	View File												
Any other relevant information	No File Uploaded												
5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable	Nine or more of the above												
<table> <tr> <th>File Description</th><th>Documents</th></tr> <tr> <td>Geo-tagged photographs</td><td>No File Uploaded</td></tr> <tr> <td>Any other relevant information</td><td>View File</td></tr> </table>	File Description	Documents	Geo-tagged photographs	No File Uploaded	Any other relevant information	View File							
File Description	Documents												
Geo-tagged photographs	No File Uploaded												
Any other relevant information	View File												
5.1.3 - The Institution has a transparent mechanism for timely redressal of student	C. Any 2 of the above												

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	
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File Description	Documents
Data as per Data Template for the applicable options	No File Uploaded
Institutional guidelines for students' grievance redressal	No File Uploaded
Composition of the student grievance redressal committee including sexual harassment and ragging	No File Uploaded
Samples of grievance submitted offline	No File Uploaded
Any other relevant information	View File

5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)	One of the above
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File Description	Documents
Data as per Data template	No File Uploaded
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	No File Uploaded
Report of the Placement Cell	No File Uploaded
Any other relevant information	View File

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
26	116

File Description	Documents
Data as per Data Template	No File Uploaded
Reports of Placement Cell for during the year	No File Uploaded
Appointment letters of 10 percent graduates for each year	No File Uploaded
Any other relevant information	No File Uploaded

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

18

File Description	Documents
Data as per Data Template	No File Uploaded
Details of graduating students and their progression to higher education with seal and signature of the principal	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

Nil

File Description	Documents
Data as per Data Template	No File Uploaded
Copy of certificates for qualifying in the state/national examination	No File Uploaded
Any other relevant information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

The Institute has student clubs constituted with academically strong students as its body. It operates with a sense of responsibility in dealing with the student concerned activities. The Institute also encourages participation of student representatives in various decisions making, academic and administrative committees, this enable them in acquiring better academic environment. Student opinions and suggestions are considered to take measures in view of students' perception. Institute puts efforts for the all-round development of a student. Also student members are involved in several Institute level committees with active participation. They are explained below.

Internal Quality Assurance Cell (IQAC): Student representatives are nominated for this cell, who participate in the decisions regarding the quality initiatives of the institute.

L&C Committee: Students clubs like Literary club, Music and Dance club, Environment club, Science & Maths club, Sports Club, History and culture club are involved in this committee.

NSS is also encouraged in the institute enabling the student to participate in service activities like organizing blood donation, rural health & sanitation, adult education, and environmental awareness camps in the neighbouring areas as a social responsibility. NSS Activities

In addition to the above, the students are involved in organizing Cultural fest and Sports fest. Student members of all professional societies and student clubs actively take part in hosting their respective events.

File Description	Documents
Copy of constitution of student council signed by the Principal	No File Uploaded
List of students represented on different bodies of the Institution signed by the Principal	No File Uploaded
Documentary evidence for alumni role in institution functioning and for student welfare	No File Uploaded
Any other relevant information	View File

5.3.2 - Number of sports and cultural events organized at the institution during the year

18

File Description	Documents
Data as per Data Template	No File Uploaded
Reports of the events along with the photographs with captions and dates	View File
Copy of circular / brochure indicating such kind of events	No File Uploaded
Any other relevant information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

Objectives of the Alumni association: To encourage and promote close relations between the Institution and its alumni and among the alumni themselves. To promote and encourage friendly relations between all members of the alumni body, an interest in the affairs and well-being of the Institution. To provide and disseminate information regarding their Alma Matter, its graduates, Faculties and students, to the alumni. To initiate and develop programs for the benefit of the alumni. To serve as a forum through which alumni may support and advance the pursuit of academic excellence at the Institution. To guide and assist alumni who have recently completed their courses to obtain employment and engage in productive pursuits

useful to society. To organize and co-ordinate reunion activities of the Alumni and let the Alumni acknowledge their gratitude to their Alma Matter. To collect, publish and distribute such information as may be useful to the alumni and their Alma Mater. Alumni are included as members in the Board of studies of all departments. They are invited for meetings at the college and they interact with their teachers. Few Alumni gave Guest lecturers to the existing students on some contemporary technological developments and career guiding focuses.

File Description	Documents
Details of office bearers and members of alumni association	No File Uploaded
Certificate of registration of Alumni Association, if registered	No File Uploaded
Any other relevant information	View File

5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support

Three/Four of the above

File Description	Documents
Documentary evidence for the selected claim	No File Uploaded
Income Expenditure statement highlighting the alumni contribution	No File Uploaded
Report of alumni participation in institutional functioning for the academic year	No File Uploaded
Any other relevant information.	No File Uploaded

5.4.3 - Number of meetings of Alumni Association held during the year

1

File Description	Documents
Data as per Data Template	No File Uploaded
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	No File Uploaded
Any other relevant information	View File

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

Objectives of the Alumni association: To encourage and promote close relations between the Institution and its alumni and among the alumni themselves. To promote and encourage friendly relations between all members of the alumni body, an interest in the affairs and well-being of the Institution. To provide and disseminate information regarding their Alma Matter, its graduates, Faculties and students, to the alumni. To initiate and develop programs for the benefit of the alumni. To serve as a forum through which alumni may support and advance the pursuit of academic excellence at the Institution. To guide and assist alumni who have recently completed their courses to obtain employment and engage in productive pursuits useful to society. To organize and co-ordinate reunion activities of the Alumni and let the Alumni acknowledge their gratitude to their Alma Matter. To collect, publish and distribute such information as may be useful to the alumni and their Alma Mater. Alumni are included as members in the Board of studies of all departments. They are invited for meetings at the college and they interact with their teachers. Few Alumni gave Guest lecturers to the existing students on some contemporary technological developments and career guiding focuses.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

Vision : The vision of Desh Bhagat Pandit Chetan Dev Govt. College of Education, Faridkot(B.Ed. College) is to provide an excellent education for all pupils within a caring environment and the vision of the institution is miles to go before I sleep and mission is Community development in all cycles of life.

Mission of our Institution : 1) Curriculum: To provide a framework for learning within and beyond the formal curriculum that offers pupils a range of opportunities designed to help them reach excellent standards of attainment and achievement. 2) Teaching: To provide effective teaching that is marked by high, but realistic, expectations, and which promotes a joy in learning that forms a sound foundation for continuing achievement in later life. 3) Meeting Pupils' Needs: To provide challenge and support for learning that are well suited to pupils' individual abilities and needs. 4) Resources: To provide accommodation, resources and facilities that are appropriate to an excellent modern education. 5) Management: To provide effective leadership and management that enables all staff to be aware and responsive to the needs and aspirations of pupils, other staff members, parents and the wider community; and to be successful in pursuing continuous improvement.

College is committed and devoted to community development through higher education keeping in view of the present demand of teacher education college always adheres to fulfill these demands in short.

File Description	Documents
Vision and Mission statements of the institution	No File Uploaded
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	View File

6.1.2 - Institution practices decentralization and participative management Describe the process of

decentralization and participative management practiced in the institution in not more than 100 - 200 words

The institution practices decentralization in the functioning of college. The success of institute is the result of combined efforts of all, who work towards attaining vision of institute. Right from Principal to staff, students and parents have a role to play in progress of the college. Various committees have been provided with specific functions, which cater to needs of the institution for ongoing progress and development. Principal in consultation with teachers of different committees plans the implementation of academic policies, which are based on unanimous decision of following:

- Examination committee
- College beautification committee
- College annual magazine committee
- Website development committee
- Prospectus committee
- Annual prize distribution committee
- NSS committee
- Library committee
- Placement and career counseling cell
- Scholarship Committee

File Description	Documents
Relevant documents to indicate decentralization and participative management	No File Uploaded
Any other relevant information	View File

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

to maintain the transparency in financial, academic, administrative and other functions the college formed different committees with three or more members from faculty, staff, parents and students.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	No File Uploaded
Any other relevant information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

Every Year Micro Teaching is Organized in which various skills are developed in students.

Micro-teaching technique is used in the college for strengthening various skills essential for effective and efficient teaching-learning process.

The students apply relevant skills for effective teaching. Each student has to teach five microteaching lessons in each subject, before the teaching practice session every year. The student teachers practice minimum 5 skills out of following skills while giving lessons in schools.

- Skill of writing instructional objectives
- Skill of introducing the lesson
- Skill of questioning
- Skill of illustrating with examples
- Skill of reinforcement
- Skill of explanation
- Skill of stimulus variation
- Skill of Blackboard writing etc.

Before the practice, the teacher trainees have to write lesson plans and for that purpose they have to do a lot of preparation. The lesson plans are first finalized by the subject teacher and then they go for practice teaching which is real teaching in the classroom situations. The teacher trainee use teaching aids and for the preparation of the teaching aids they make much efforts. For all these activities the teacher trainee become active and get involved bodily and mentally

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	Nil
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

Desh Bhagat Pandit Chetan Dev Govt. College of Education, Faridkot is administered by DPI (c), Punjab, S.A.S. Nagar (Mohali). The Higher Education Commission formulated the Corporate Policies for Higher Education to be followed by all colleges.

The overall Curriculum planning of the institution is done by the Punjabi University, Patiala.

The Principal is the academic head, ensuring the proper conduct of all the academic, research and extension activities.

The College Bursar is responsible for all financial matters.

The programmes, courses and activities are periodically evaluated by the College Council.

There are Committees and Clubs focussing on specific tasks and roles in the College.

Being a government Institute service rules, procedures, and administration is run as per rules and guidelines by the State Government time to time.

File Description	Documents
Link to organogram on the institutional website	Nil
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students

Three/Four of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Screen shots of user interfaces of each module	No File Uploaded
Annual e-governance report	No File Uploaded
Geo-tagged photographs	No File Uploaded
Any other relevant information	View File

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

he following are some of the committees and clubs functioning in the college to bring in proper co-ordination between the institution and the prospective teachers.

The committee formulate recommendations for actions, changes and solutions which are required for the development and further improvement of the institution.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	No File Uploaded
Action taken report with seal and signature of the Principal	No File Uploaded
Any other relevant information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

As per the norms of NCTE, pay commission recommendations are implemented Service,

Conduct and Leave Rules are made available in the institute.

Extending CPF Scheme is implemented to all eligible members.

Group insurance is provided to all the Teaching staff members.

6 months Maternity Leave with Pay.

Library facility is made available

Sanction TA and DA for out station conferences and symposiums, in deserved cases.

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	No File Uploaded
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

00

File Description	Documents
Data as per Data Template	No File Uploaded
Institutional Policy document on providing financial support to teachers	No File Uploaded
E-copy of letter/s indicating financial assistance to teachers	No File Uploaded
Certificate of participation for the claim	No File Uploaded
Certificate of membership	No File Uploaded
Income Expenditure statement highlighting the financial support to teachers	No File Uploaded
Any other relevant information	No File Uploaded

6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

00

File Description	Documents
Data as per Data Template	No File Uploaded
Brochures / Reports along with Photographs with date and caption	No File Uploaded
List of participants of each programme	No File Uploaded
Any other relevant information	No File Uploaded

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

00

File Description	Documents
Data as per Data Template	No File Uploaded
Copy of Course completion certificates	No File Uploaded
Any other relevant information	No File Uploaded

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

For Regular faculty membres annual confedential report is prepared and sent to parent department by principal.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	View File
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of

internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

Internal checking of Accounts is done by College Bursar and External Audit is done by Office of AG, Punjab, Chandigarh.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	No File Uploaded
List of audit objections and their compliance with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

00

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	No File Uploaded
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	No File Uploaded
Any other relevant information	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

The optimal utilization of instructional in infrastructure is ensured by the college that facilitates smooth and regular functioning of the college.

- The infrastructure remains in continuous and effective use.
- The college maintained a generator for ensuring uninterrupted supply of electricity.
- College organizes different functions, celebrates important days and Intra and Inter college competitions, youth festivals

to utilize the resources.

- Morning Assembly is a regular feature of the college.
- Seminar hall is optimally used to conduct seminars association meetings, workshops, cultural programs etc.
- Computer lab is maximally used for net access and other computer related jobs by both staff and students.

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

IQAC fixes the dates of class tests, mid-term semester tests to assess the student's performance and also to fulfill the requirements of eligibility criteria for university examinations and internal assessment of students. IQAC guides teaching staff to follow time bound schedule of syllabus for smooth and in time completion of course work including revision in each department. IQAC ensures organisations of seminars and extension lectures on different topics and invite resource persons for the same to provide better opportunities for students and faculty to interact and exchange their views. IQAC ensures interaction with the students to get the feedback. IQAC ensures the organisation of different academic programs like quiz contests, chart making competitions and debates to inculcate sense of competition, organisation and management in students.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	View File
Any other relevant information	No File Uploaded

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process

periodically in not more than 100 - 200 words.

The Institute follows Punjabi University, Patiala guidelines for the conduction of Internal Assessments (IA). During the conduction of IAs, the course teacher sets the question paper as per the University guidelines. In the process of question paper quality check, the course coordinator verifies the question paper for parameters like question wise marks, questions framed as per Bloom's Taxonomy, and relevance to Course Outcome. This process helps to ensure that the IA paper consists of an appropriate mix of questions.

Further to ensure that the lectures are interactive and the students' engagement is maintained, following steps are followed.

1. The learning objectives are clearly stated at the start of the class.
2. The assessment questions/quiz/activity are planned to assess if students are learning and are actively engaged.
3. Appropriate pedagogy like example/simulation/activity is used based on the learning objective stated.

Regular Staff meeting are held under the guidance of College Principal to review and plan the teaching learning activities and assessment.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

10

File Description	Documents
Data as per Data Template	No File Uploaded
Report of the work done by IQAC or other quality mechanisms	No File Uploaded
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	No File Uploaded
Any other relevant information	View File

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF

Two of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Link to the minutes of the meeting of IQAC	https://www.youtube.com/watch?v=zQYus23IHQc&t=73s
Link to Annual Quality Assurance Reports (AQAR) of IQAC	http://gcedufaridkot.com/AQAR/AQAR_2020_2021.pdf
Consolidated report of Academic Administrative Audit (AAA)	No File Uploaded
e-Copies of the accreditations and certifications	No File Uploaded
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	No File Uploaded
Any other relevant information	No File Uploaded

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives. There is increase in number of placement of the students in public and private sectors. Computer have been installed in administrative block and wi-fi system also installed.

File Description	Documents
Relevant documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

College has facilities for alternate source of engery and engery conservation. College has installed total 07 KW Rooftop Solar Panel (On Gird) and a Solar water heater. College has adpoted engery efficient lighting including LED based streetlight, Bulbs and Tube Lights etc to promote engery Efficiency.

Solar Panels of 10 KW Power

1. Reduce carbon footprint
2. To build and Maintain a clearer Energy efficient world.
3. Reduce Electricity Bills.
4. It is more energy saving and environment friendly.
5. Mitigate climate change.

File Description	Documents
Institution's energy policy document	No File Uploaded
Any other relevant information	View File

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

College has a Compost Pit for the disposal of garden waste and so as to make pollution free environment in the college.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant

One of the above

File Description	Documents
Documentary evidence in support of each selected response	No File Uploaded
Geo-tagged photographs	No File Uploaded
Income Expenditure statement highlighting the specific components	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage

One of the above

File Description	Documents
Income Expenditure statement highlighting the specific components	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Geo-tagged photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

- Environment Awareness Programmes.
- Environment Awareness rallies.
- Planting saplings.
- Organising Competitions during teaching practice in schools (Poster Making, Collage, best out of waste and lectures by prominent personalities).
- The college maintenance and cleanliness of green belt is given utmost importance.
- To keep the environment pollution free the college persuades the students not to use polybags.
- Smoking is totally banned in the college.
- However, utilization of infrastructure like computers, LCD projects and OHPs sometimes requires the running of generator when there is cut in electric power supply. To take care of environment in the unity, the generator is kept at a distance and its services and maintenance is done regularly to keep the pollution level low.
- College is situated in a pollution free environment.
- Energy saving devices are installed e.g. LED bulbs.
- The college has planted number of trees around the building. It always tries to keep the lawn green. Flower beds are filled with plants and seasonal flowers
- Cleanliness drive is taken out in slum areas, various schools, college campus, college hostels, Environment Parks etc. Distribution of dustbins, pots and plants.

File Description	Documents
Documents and/or photographs in support of the claim	View File
Any other relevant information	No File Uploaded

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants

Four of the above

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	View File
Circulars and relevant policy papers for the claims made	No File Uploaded
Snap shots and documents related to exclusive software packages used for paperless office	View File
Income- Expenditure statement highlighting the specific components	No File Uploaded

7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

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File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statement on green initiatives, energy and waste management	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

1. The college is having environment Club which is composed of two teachers and Students. The society organizes tree plantation, lectures and rallies to make the people aware and to keep the environment clean. It creates awareness about 4Rs (Reuse, Recycle, Renovate and Restore).

The college has NSS Units which organize different programmes on environment. Some activities are:

- Environment Awareness Programmes.
- Environment Awareness rallies.
- Planting saplings.
- Organising Competitions during teaching practice in schools (Poster Making, Collage, best out of waste and lectures by prominent personalities).
- The college maintenance and cleanliness of green belt is given utmost importance.
- To keep the environment pollution free the college persuades the students not to use polybags.
- Smoking is totally banned in the college.
- However, utilization of infrastructure like computers, LCD projects and OHPs sometimes requires the running of generator when there is cut in electric power supply. To take care of environment in the unity, the generator is kept at a distance and its services and maintenance is done regularly to keep the pollution level low.
- College is situated in a pollution free environment.
- Energy saving devices are installed e.g. LED bulbs.
- The college has planted number of trees around the building. It always tries to keep the lawn green. Flower beds are filled with plants and seasonal flowers
- Cleanliness drive is taken out in slum areas, various schools, college campus, college hostels, Environment Parks etc. Distribution of dustbins, pots and plants.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The

C. Any 2 of the above

Code of Conduct is displayed on the website
There is a committee to monitor adherence to the Code of Conduct
Institution organizes professional ethics programmes for students, teachers, administrators and other staff
Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	No File Uploaded
Web-Link to the Code of Conduct displayed on the institution's website	No File Uploaded
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	No File Uploaded
Details of the Monitoring Committee, Professional ethics programmes, if any	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website)
Describe any two best practices successfully implemented by the institution as per NAAC format

Morning Assembly is organised every thursday where students are given chance to express their views on different topics. they are also sensitized about social evils and gender equality. Plantation of Trees: Trees are planted regularly to make the environment clean and green.

- **Environment Awareness Programmes.**
- **Environment Awareness rallies.**
- **Planting saplings.**
- **Organising Competitions during teaching practice in schools (Poster Making, Collage, best out of waste and lectures by prominent personalities).**
- **The college maintenance and cleanliness of green belt is given utmost importance.**

- To keep the environment pollution free the college persuades the students not to use polybags.
- Smoking is totally banned in the college.
- However, utilization of infrastructure like computers, LCD projects and OHPs sometimes requires the running of generator when there is cut in electric power supply. To take care of environment in the unity, the generator is kept at a distance and its services and maintenance is done regularly to keep the pollution level low.
- College is situated in a pollution free environment.

File Description	Documents
Photos related to two best practices of the Institution	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

The college aspires to be known as an institution that promotes the academic, physical, moral and cultural development of students to make them responsible citizens of country.

It also promotes the education of girl students.

Our college has girls hostel, which is serving the girl students of our college and also UG and PG students of neighboring institutions.

This serves to mitigate the serious accommodation problem and carrier aspirations for girl students coming from distant areas.

The ratio of female students in our college is quite high in spite of it being a co-educational college.

We believe that collegelife is not all about academics,games, friends and fun. It is also about learning to interact with other peoples being aware of social, environmental, gender issues and inequalities in the society.

We provide an opportunity to every student to share his views regarding various issues in one of our best practices Morning assembly.

Our college has itself gone through several transformations, infrastructural and otherwise ever since it was established in 1945. But the values it has all along tried to inculcate among students remain invariable in a specific domain.

The college has taught its students, how to academically excel and become a good teacher to contribute to our society. Thousands of students trained as teachers in this temple of learning have been spreading light of their knowledge in their attempt to remove darkness of illiteracy from this region.

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	No File Uploaded
Any other relevant information	View File