

**Desh Bhagat Pandit. Chetan Dev. Govt. College of Education
Faridkot**

Time Table

Certificate Course in Office Automation & e-Governance

Session: July-2023 (w.e.f. 07-10-2023)

Period	Zero	VIII
Time	8:50 to 9:30	3:15 to 3:55
Monday	Data Entry & Computer Application (Theory) - <i>Visiting Resource Person(VRP)</i>	Data Entry & Computer Application (Practical) - VRP
Teusday	Data Entry & Computer Application (Theory) - <i>VRP</i>	Data Entry & Computer Application (Practical) - VRP
Wdnesday	Automation Tools (Theory) - <i>VRP</i>	Automation Tools Lab (Practical) - VRP
Thursday	Automation Tools (Theory) - <i>VRP</i>	Automation Tools Lab (Practical) - VRP
Friday	Office Equipment & Secretarial Tasks - <i>VRP</i>	-/-
Saturday	Office Equipment & Secretarial Tasks - <i>VRP</i>	-/-



Time Table Incharge



ਪ੍ਰਿੰਸੀਪਲ

ਦੇਸ਼ ਭਗਤ ਪੰਡਿਤ ਚੇਤਨ ਦੇਵ
ਸਰਕਾਰੀ ਕਾਲਜ ਆਫ਼ ਐਜੂਕੇਸ਼ਨ
ਫ਼ਰੀਦਕੋਟ